



Ysgol Maes y Felin

Pennaeth/Headteacher
Mr. Peter Davies B.Ed (Hons)

“Achieve Excellence,
Exceed Expectations”

Ysgol Maes y Felin
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Dear Parents/Carers,

Guiding Principles:

I hope this letter finds you all well during this challenging and difficult time. I appreciate you will have heard a lot of confusing and contradictory information around schools' reopening on the 29th June. The truth is that there are still a lot of unanswered questions and negotiations taking place as I write this letter. I have deliberately waited until now to send out any information as circumstances surrounding the reopening of schools changes daily. Indeed our advice from the Director of Education is to leave communication with parents until most of the details have been finalised.

The following is an outline of what you and your children can expect from school from the 29th June. As you know, we will only accept approximately one third of our school population at any one time. They will be pupils from all age groups **but not including Nursery pupils, as they are deemed too young for social distancing**. This will take place in two distinct and separate ways; firstly classes will operate with a maximum of eight pupils per class paying strict attention to social distancing keeping two metres apart at all times with one pupil per desk, secondly, the school will continue to provide childcare arrangements for key workers. However, this will be totally separate from the classroom experience and there will be no cross over between class and hub provision.

Our hub is already operating at maximum capacity given social distancing rules, accepting between 10% and 20% of school capacity. We will not be accepting new referrals for the childcare provision but will operate a waiting list system if some pupils drop out. **I must stress the point that if your child is using the hub, they will not be attending any classroom sessions.**

All classes have been divided into three groups as mentioned - **Group A, B, C**. Shortly after you receive this letter you will get a text message telling you which group your child is in. All pupils will remain in this group for the remainder of the Summer term. This means that your child will attend school for a total of 4 times in the three week period.



Below is a table which shows which groups will attend on specific days. It is colour coded for your convenience.

Timetable for four weeks

Date	Groups	
Monday June 29 th	Group A	Hub
Tuesday June 30 th	Group A	Hub
Wednesday July 1 st	Group B	Hub
Thursday July 2 nd	Group B	Hub
Friday July 3 rd		Hub
Monday July 6 th	Group C	Hub
Tuesday July 7 th	Group C	Hub
Wednesday July 8 th	Group A	Hub
Thursday July 9 th	Group A	Hub
Friday July 10 th		Hub
Monday July 13 th	Group B	Hub
Tuesday July 14 th	Group B	Hub
Wednesday July 15 th	Group C	Hub
Thursday July 16 th	Group C	Hub
Friday July 17 th		Hub

Times

Start	Finish	Classes
8:45	2:00	Foxes, Hedgehogs, Owls, Collen, Celyn, Derwen
9:00	2:15	Bedwen
9:15	2:30	Squirrels, Badgers, Llwyfen, Masarnen, Ceiriosen

We have grouped the pupils by family so that they attend on the same days. We have also tried to ensure that most pupils are with at least one friend but this cannot be guaranteed. All parents who want their children to attend the hub will need to inform the school of how often they need to use it as we have to report these numbers to the LEA and Welsh Government. The hub will run from 08:00am – 5:30pm.

Arrival at school.

All Primary pupils must arrive at school for the time allocated for their class (above). You must enter using the Strand entrance (by the steps and car park) or the main entrance from Pen y Maes. Primary pupils will not be permitted to use the bus park entrance. On arrival you will see markings indicating a one way system. These must be followed. Therefore you will enter by the gates to the Infant yard and exit via the junior gate into the visitors' car park. If you have more than one child and their class start and end times differ you will be able to drop them off at the same time, and the same will apply for collection at the end of the day.

There will be footprints outside classes two meters apart to ensure distancing on entering the classroom. Please ensure these rules are followed. All Hub pupils will be in the hall and they will gain access by the exterior doors to the hall.

Classroom Arrangements:

All equipment will be provided and so we are discouraging pupils from bringing in anything from home. They only need their coats and these will be taken into class and kept on the back of their own chair. Hand washing will be encouraged throughout the day and classes will be cleaned each night as usual but deep cleaned every two days when the pupil groupings change. All pupils will access the outdoors as often as possible so parents must ensure that when the weather is fine your child has sun screen on which should be applied at home. The only exception to this arrangement will be the bringing in of inhalers and pupils should keep these in their coat or tray which will be on their desk.

Lunch Time Arrangements:

All pupils will be provided with a packed lunch and a drink free of charge. Fruit based snacks will be provided by school and will be given to pupils at various times throughout the day. The Breakfast Club will not operate for class based pupils, but those who attend the Hub will be given breakfast upon arrival. Please do not send your child in with a drinks bottle as water will be given to pupils as often as they need it. A member of staff will refill pupils' water bottles whilst ensuring strict hygiene and cleaning practices.

Finally, I appreciate the pupils' experience on return to school will be very different and not ideal. However, all staff will be there to give as much instruction as possible to ensure your children can continue to work at home online safely and happily. Please encourage your child to work at home as much as possible, as the reality is this could be their school experience for some time to come.

I'd like to thank you all in advance for your continued cooperation and in turn we look forward to welcoming your children back to school very soon. Once we have further details regarding September, we will contact you and let you know the arrangements.

If you require any further information please don't hesitate to contact us.

Yours sincerely,

Peter Davies

Headteacher