

Nurture talent, Broaden horizons Encourage self belief



Achieve Excellence

Exceed Expectations

Ysgol Maes y Felin

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Pennaeth/Headteacher
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School Discipline Policy



School Discipline Policy

Ysgol Maes y Felin wishes to provide a school environment that is safe and stimulating for the children in our care. In order to ensure that this is so, we have introduced a policy with set procedures to create a calm, secure and happy working environment for all.

We have a Code of Conduct that sets out, in general terms, how we expect our pupils to behave in school and on visits. All pupils are expected to behave according to the guidelines set out in the Code.

Aims:

- To develop a Discipline Policy, supported and followed by the whole school community- parents, teachers, children and Governors - based on a sense of community and shared values.
- To foster a caring, family atmosphere, in which teaching and learning can take place in a safe and happy environment.
- Through the School Curriculum, to teach moral values and attitudes as well as knowledge and skills. (This will promote responsible behaviour, self-discipline, self-respect and respect for other people and property).
- To reinforce good behaviour, by providing a range of rewards for children of all ages and abilities, rather than simply to punish bad behaviour.
- To make clear to children the distinction between minor misdemeanours and serious misbehaviour and the sanctions that will follow any misbehaviour. To resolve behavioural problems in a caring and sympathetic manner as they occur, in the expectation of achieving an improvement in behaviour.

Code of Conduct:

- All members of the school community should respect one another.
- All children should acknowledge the authority of, and respect, their teachers and other adults.
- All children should show regard for their fellow pupils.
- All children should respect their own and other people's property and take care of books and equipment.
- Ysgol Maes y Felin expects children to be well-behaved, well-mannered and attentive.
- Children should walk (not run) within the school.
- If a child has a grievance against another child, it should be reported to a member of staff, who will take appropriate action.
- Physical violence is never acceptable, neither is retaliation. Repeated or serious incidents will lead to exclusion.
- Foul or abusive language should never be used.
- Children are expected to be punctual.
- Children should not bring sharp or dangerous instruments to school.

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- Children should wear the correct school uniform.

This Code of Conduct has been formulated with the safety and well-being of the children in mind, and to enable the school to function efficiently as a place of learning.

Incentive Scheme:

The children are given a Special Mention for thoughtfulness, being helpful, good work, and so on. They are announced in Assembly and receive a sticker. Once a child receives 3 stickers, they receive a small award and a certificate is sent through the post. When a total of 6 stickers is achieved the child receives a bigger award and another award is given once the child has received 9, 12 and 15 stickers of recognised achievement.

We hope that each winning pupil will urge the others to try their best in every aspect of school life.

The reason for the rewarding system is to promote good discipline through praise and positive feedback rather than only being negative.

This system has been discussed with the whole staff. It is active throughout the school, showing development and penetrates to all aspects of school life.

Children's achievements both in and out of school are celebrated in Assemblies.

In addition, each class teacher gives oral or written praise.

N.B Most children respond to a positive approach where their efforts are acknowledged and make considerable efforts to improve their work and, when necessary, their behaviour.

Steps taken by the Class Teacher:

- The teacher must react to misbehaving in the class/yard. The punishment should be relevant to the behaviour.
- If a child receives a yellow card the teacher will separate the individual/group from the rest of the class or the influential element.
- Warn the individual/group about the consequences of further punishment if the misbehaving continues.
- The teacher will be responsible for monitoring the child, who they are worried about their behaviour, by meeting with them frequently.

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Steps taken by the Head Teacher:

- First meeting with the Headteacher – the individual's name is put into the headteacher's file. Discuss with the child what causes this consistent misbehaving. The child will be kept in for the amount of time fitting the severity of the misbehaving.
- If the child receives a second red card during the week, the Headteacher will then phone the parents / carers of the child explaining the situation.
- The third time the parents / carers will be called into school to discuss the misbehaving and they will be shown the evidence collected via the white form. We will be asking for the full cooperation of the parents / carers on any steps taken by the school after this meeting.
- If things do not improve after this the Headteacher will be consulting with other agencies and the child will get an Individual Education Plan concentrating on behaviour.
- Consider further statutory steps – fixed term exclusions to begin with and then permanent expulsion.

Although this type of behaviour is very rare at Ysgol Maes y Felin, it is the duty of the Headteacher to deal with it promptly, particularly if the problem persists.

Each class is responsible for recording inappropriate behaviour of pupils. This is done through the use of behaviour tracking sheets.

Lunchtime Supervision:

At lunchtime, supervision is by members of staff. The duty staff should maintain order; usually by reminding children of the standard of behaviour expected. The duty staff will inform the class teacher of any issues that occur during this time.

Parents / Carers:

Parents / carers can help by recognising that an effective School Behaviour Policy requires close cooperation between parents / carers, teachers and children. Parents / carers should discuss the school rules with their child, emphasising that they support the rules.

Attending Parents' Evenings and parents' functions and by developing informal contacts with school helps to reinforce their support for the Policy. Learning and teaching cannot take place without sound discipline and parents should recognise that staff will deal with behaviour problems patiently and positively.

Headteacher:		Date:	
Chair of Governing Body:		Date:	